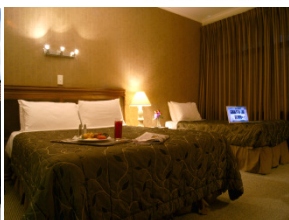




HOTEL COACHMAN

◇ unwind ◇ indulge ◇ inspire



**Accommodation Provider
For
MANAWATU GYMNASTICS OPEN
6th – 7th JUNE 2015**

Value Added Benefits

- **FREE** secure car parking subject to availability
- **FREE** newspaper on request
- **Complimentary** use of the spa pools, sauna, pool and gym
- **FREE** wireless internet access in the Business Centre
- **FREE** guest room wireless internet access

ACCOMMODATION REGISTRATION FORM

Name of Guest Staying:	
Group Name/ Ref Number:	
Arrival Date:	
Departure Date:	
Number of Guests:	
Address:	
Phone number:	
E-mail	
Special Requests:	
Credit Card No:	/Exp date
Hotel Booking Confirmation No:	

HOTEL COACHMAN ROOM TYPE	ROOM RATE PER NIGHT BAR 5 SPT	NUMBER OF ROOMS REQUIRED	NUMBER OF NIGHTS REQUIRED
Motel Studio Queen & Single	\$112.00		
Motel Family Queen, 2 Singles & Kitchen	\$137.00		
Hotel Standard Queen & Double or Queen & Single	\$140.00		

Please quote **BAR5 SPT** when booking

**FOR BOOKINGS CONTACT:
HOTEL COACHMAN
140 Fitzherbert Avenue, Palmerston North
Phone: (06) 356 5065, Fax: (06) 356 6692
res@coachman.co.nz
www.coachman.co.nz**

BOOKING TERMS & CONDITIONS

- All rates are per room per night – single or double occupancy, unless otherwise stated.
- The above quoted rates are Nett (non-commissionable).
- Bookings of rates are to be made directly to the hotel.
- The above room rates are subject to availability.
- The above room rates will be charged on a per room basis and not per person.
- **Room types with more than 2 beds will be charged an additional \$21.00 per bed per day to cover bedding and breakfast if occupied.**
- New Zealand hotel rates are quoted in New Zealand Dollars and include GST at 15%.
- **Rates are valid from 05/06/2015 to 09/06/2015.**
- Rates are valid Monday to Sunday inclusive and subject to availability.
- Availability restrictions may apply during peak/event periods.
- The appropriate room rate will apply to the room category booked or available for sale.
- Rates are valid upon receipt of written confirmation of rate acceptance and signed agreement.
- Hotel Coachman reserves the right to pass on to guests in full any fees, levies and charges raised against it by any third party that relate to the provision of services to guests by Hotel Coachman.
- Quoted rates do not qualify for third party reward programs, including airline frequent flyer points.
- Either party may terminate the agreement by giving the other party 30 days written notice without being liable to the other party in damages or otherwise.
- To the maximum extent permitted by law, Hotel Coachman on behalf of itself and its associated entities, excludes all liability to guests under these rate terms & conditions and in respect of any services provided pursuant to these rate terms & conditions.
- Guests will not disclose the quoted rates to any third party.

Cancellation Policy – Domestic (individual) Bookings

- All reservations will be held until 6pm day of arrival.
- Cancellations received later than 24 hours prior to day of check in will be subject to one night's rate cancellation fee.
- We recommend that bookings that require a late check in, guarantee the reservation by credit card.
- Guaranteed reservations that have not been fulfilled by 6.00pm on the day of arrival will be charged a "no show" fee of one night's rate subject to the hotels discretion.
- In the case of over booking, the hotel will book alternative accommodation for guaranteed reservations at a nearby comparable hotel & pay for any difference in room rate. Transport will be provided as well as one local or STD phone call.

GROUP BOOKINGS

- Guaranteed room allocations/room lists for group bookings are required at **least 30 days prior to the group's arrival**, at which time any unallocated rooms will be released back to the hotel. This will be discussed with the booker.
- After receipt of the 90 day confirmed booking a guarantee of either a credit card or 25% of the total booking value will be required for payment, unless credit facilities have been established with the hotel.

CANCELLATION POLICY – GROUP BOOKINGS

We would be disappointed if your event was to be cancelled. However, we realise circumstances occasionally make this necessary. If the booking is cancelled, the following conditions will apply:-

NOTICE OF BETWEEN 60 – 90 DAYS

Your deposit (if paid) will be refunded provided that the booked space is subsequently re-booked.

NOTICE OF 60 – 30 DAYS

50% of your deposit (if paid) will be refunded, provided that the booked space is subsequently re-booked

NOTICE OF 30 DAYS OR LESS

After receipt of a 30-day confirmed booking, the booker may cancel up to two rooms, without incurring cancellation charges. Any cancellations in excess of this will result in a cancellation fee of the one night's accommodation charge per room not used.

Hotel Coachman is not responsible for the cancellation of the booking due to any reason beyond its reasonable control including industrial dispute.

CHANGE OF DATE

We understand that you may need to change the date of your booking we will attempt to fit in with any changes of date where space is available. Your deposit will be rolled over for the new dates. If the requested dates are not within 30 days of the original dates booked, then the change will be treated as a cancellation (see cancellation terms & conditions)

All cancellations must be in writing.